



Curriculum Vitae

OBJECTIVES

Seeking an opportunity for responsible position in your esteemed organization where I can utilize my knowledge & experience, enhance my ability to create a healthy learning environment by employing my talents and experience to do full justice to my position.

HIGHLIGHT OF QUALIFICATIONS

Highly dependable, resourceful, strong organizational skills, punctual and efficient, able to deal with people. Excellent in human relations. Familiar in kids & ladies educational programs, computer educational games & Internet programs.

BASIC INFORMATION

*Name : Fatima Housami
Date of Birth : January 1, 1981
Place of Birth : Homs, Syria
Marital Status : Married
Number of Children : 3 children
Nationality : Syrian*

LANGUAGES

*Arabic Language (Mother Language)
English Language
French Language*

EDUCATIONAL ATTAINMENT

*Primary / Elementary : Childhood Oasis, Jeddah, S.A. (1996)
Secondary : Al Naseifyah, Jeddah, S.A. (1999)
Collage : Al Alamiah Institute for Computer & Technology, Jeddah, S.A. (2001)
1st year Business Management in Knowledge & Technology College, Jeddah, S.A.
Course : Diploma Degree in the field of: Computer Science / Programming Teach and Information Systems.
Year Graduated : 2001.
Extra Courses : First Aid course in SARC, Homs branch
Crises management in SARC, Homs branch
French courses in ALC
"Thinking Skills" course in "Saer Center"*

HIGHLIGHT OF EXPERIENCE

Organization :Genius Academy Institute, Jeddah, S.A.
Period :From September 2001 till June 2002
Position :Computer teacher for Preschool, Children & Ladies, Receptionist, follow up calls, computer Maintenance, Manager & Swimming supervision.

Organization :Global International School, Jeddah, S.A.
Period :From September 2002 till June 2003
Position :Computer Teacher for Grades(1-2-3) & Preschool Kg's (1-2-3)

Organization :English For All Institute, Homs, Syria
Period :From January 2004 till September 2004
Position :Computer Teacher, Receptionist, follow up calls, Accountant.

Organization :National Academy Preschool & Institute, Homs, Syria
Period :From February 2007 till January 2011
Position : Manager & Accountant.

Organization :Syrian Arab Red Crescent, Homs, Syria
Period :From February 2011 till July 2011
Position : Volunteer.

Organization :Rawafed Homs School in "Waer"
Period :From September 2013 till May 2014
Position :Math Teacher for Grades from 3 to 8

Organization :Rawafed Homs School in "Inshaat"
Period :From September 2014 till May 2015
Position :Math Teacher for Grades 3 to 5
Administration & Photocopying assistant

Organization :Rawafed Homs School in "Inshaat"
Period :From September 2015 till May 2016
Position :Math Teacher for Grades 3
Administration for Rawafed Branch, Grades 3 to 5

Organization :Al Hikma Private School Homs School in "Damascus St"
Period :From January 2015 till May 2016
Position :Science Teacher for Grades 1 to 6 and MOE teacher for :grades 7 & 8

Organization :Ebdaa Private school Homs School in "Inshaat"
Period :From September 2016 till May 2019
Position :Science & Math Teacher for Grades 1 to 4

SPECIALIZED IN

Computer software: M.s Office (word, excel, access, power point), fax, photocopier, E-Mail etc..., also in "Adobe Photoshop" program. Administration, accounting, and management field.

Contact Address:

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